

APPLICATION FOR EMPLOYMENT

AN OPPORTUNITY EMPLOYER

Fuzzy Friends Rescue, (The "Company") does not discriminate in hiring or employment on the basis of race, color, age, sex, religion, creed, national origin, ancestry, veterans or disability. No question on this application is intended to secure information to be used for such discrimination. The Company will reasonably accommodate all applicants and employees with disabilities if the Company is informed of such disability.

PLEASE PRINT

Date _____

Name _____
Last First Middle

Address _____
Number Street City State Zip

Telephone (____) _____

Are you eighteen (18) years of age or older? Yes No

Have you filed an application here before? Yes No

If yes, give date _____

Have you ever been employed here before? Yes No

If yes, give date _____ and reason for leaving _____

Are you employed now? Yes No

May we contact your present employer? Yes No

Any friends or relatives working for this Company? Yes No

If yes, give name(s) _____

What job are you applying for? _____

Have you been convicted of a felony or crime involving violence or the theft of property within the last five (5) years? Yes No

If yes, please explain _____

Have you ever been convicted of any animal related violation? Yes No

(Such a conviction is not an automatic bar to employment. Any information supplied regarding the circumstances, rehabilitation and age at the time will be considered. You may attach additional information, which you want considered.)

On what date would you be available for work? _____

Are you available to work _____ full-time _____ part-time

Will you work overtime, if asked? Yes No

Are you available to work on Saturdays Yes No
And Sundays?

List any special considerations, which would affect the hours you could work: _____

Do you have any physical limitations which might prevent you from adequately performing your duties? Yes _____ No____, If yes, please explain: _____

Describe any experience you may have had with the following:

1. Telephone/receptionist duties: _____

2. Typing/Computer experience: _____

3. Contact with the public: _____

4. Handling Animals/ Kennel Work: _____

Explain why you wish to work at Fuzzy Friends Rescue and why you feel you would do well at this job: _____

Current and Former Employers: (List below, last three employers starting with the current of last one first.)

1. _____
Business Address Telephone No.

Your Position Your Supervisor Dates Employed From: To:

Last Wages Reason for Leaving

2. _____
Business Address Telephone No.

Your Position Your Supervisor Dates Employed From: To:

Last Wages Reason for Leaving

3. _____
Business Address Telephone No.

Your Position Your Supervisor Dates Employed From: To:

Last Wages Reason for Leaving

MILITARY SERVICE

Have you served in the U.S. Armed Forces? Yes No

What Branch? _____ Highest Rank or Rating _____

Duties and special training _____

REFERENCES: Give below, the names of three (3) persons not related to you:

<u>Name</u>	<u>Address</u>	<u>Telephone No.</u>	<u>Years Acquainted</u>
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1. _____
2. _____
3. _____

Special skills and qualifications: (Summarize special skills and qualifications acquired from employment experience.)

EDUCATION

School Level	Name & Location	Number of Years Attended	Did You Graduate
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Grammar School _____

High School _____

College _____

Trade or Business School _____

Honors received: _____

ADDITIONAL INFORMATION

Use the space below if you wish to volunteer additional information you feel may be helpful to us in considering your application.

NOTE: Please carefully read the statements below. After you have read the statements, please sign and date in the space provided.

“I certify that the facts contained in this application and in any resume or other material provided to the Company and in any oral statements by me are true and complete to the best of my knowledge. I understand that, if employed, omissions, incomplete statements, or false statements on this application or other materials supplied to the Company or in oral statements by me in the hiring process shall be grounds for dismissal.

I authorize investigation of all statements contained herein and authorize the employers and references listed above to give you any and all information concerning my previous employment and any pertinent information they may have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing same to you.”

Signed: _____ Date: _____

Consumer Report/Disclosure Notification

In making this application for employment, it is understood that an Investigative Consumer Report may be prepared. A Consumer Report may include information about your character, general reputation, personal characteristics, and/or mode of living. You have the right to make a written request within a reasonable period of time to bci Security Consulting, Inc., P. O. Box 7800, Waco, Texas 76710, to receive a complete and accurate disclosure of additional information about the nature and scope of the Consumer Report. A copy of your Consumer Rights under the Fair Credit Reporting Act is enclosed herein for your information.

Release of Information/Authorization

By making this application for employment, I understand that a Consumer Report or an Investigative Consumer Report as described above may be obtained. I hereby consent to the release of all written and verbal information about me from any and all corporations, companies, credit agencies, including but not limited to the Trans Union Credit Corporation, financial institutions, educational institutions, law enforcement agencies, courts, former employers and military services. I hereby release all individuals, companies, corporations, and agencies, public or private, connected therewith from any and all liability associated with the dissemination of such information pertaining to me. I further understand that I may request a complete and accurate disclosure of the nature and scope of the background verification, to the extent that such investigation includes information bearing on my character, general reputation, personal characteristics and/or mode of living.

Background Check

I hereby authorize any law enforcement agency to furnish Fuzzy Friends Rescue, or its agents, information related to my criminal history. I hereby release Fuzzy Friends Rescue and all its agents and employees, the law enforcement agency and all employees of law enforcement agencies furnishing information, from any liability resulting from the furnishing of this information to Fuzzy Friends Rescue. I certify that the statements made by me on this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements made herein will void my Application for Employment and any actions based on it. I further understand that any offer of employment will be made on a contingent basis pending a satisfactory criminal history check.

Drug Test Authorization

I hereby acknowledge that it is the policy of Fuzzy Friends Rescue. that all applicants submit a urine sample for chemical or other analysis. I further understand that the purpose of this analysis is to determine or rule out the presence of non-prescribed or prohibited controlled substances in my urine. I hereby freely and voluntarily consent to this request for a urine specimen and agree to participate in the testing program.

Signed: _____ Date _____

I UNDERSTAND AND AGREE THAT, IF HIRED:

1. MY EMPLOYMENT IS FOR NO DEFINITE PERIOD BUT MAY BE TERMINATED BY THE COMPANY AT ANY TIME WITHOUT ANY PRIOR NOTICE AND WITHOUT CAUSE.
2. NO OFFICER OR EMPLOYEE OF THE COMPANY CAN GUARANTEE ME EMPLOYMENT FOR ANY PERIOD OF TIME OR ANY SPECIFIC SALARY BENEFITS EXCEPT BY A WRITTEN EMPLOYMENT AGREEMENT BETWEEN ME AND THE COMPANY SIGNED BY THE PRESIDENT OF THE COMPANY.
3. I WILL COMPLY WITH ALL RULES AND REGULATIONS OF THE COMPANY INCLUDING THE DRUG AND ALCOHOL POLICY. I UNDERSTAND THE COMPANY'S RULES, REGULATIONS AND POLICIES ARE NOT A CONTRACT AND MAY BE CHANGED OR WAIVED BY THE COMPANY AT ANY TIME.

Signed: _____ Date: _____